UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF LAND MANAGEMENT

Office of Fire and Aviation 3833 South Development Avenue Boise, Idaho 83705

October 30, 2001

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To: State Directors

From: Director, Office of Fire and Aviation

Subject: BLM National Fire and Aviation Conference

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The 2001 National Fire and Aviation Conference and the Fire Leadership Team meeting will be hosted by the Arizona State Office December 4-6, 2001. The conference will be held at the Four Points Sheraton Hotel in Phoenix, Arizona. The theme for the 2001 Fire and Aviation Conference is "The National Fire Plan--Now and the Future." The conference will convene at 0800 hours on Tuesday, December 4th. An agenda will be forthcoming.

Hotel reservations should be made at the Phoenix Four Points Sheraton at the Metro Center by calling 1-800-325-3535. Please reference the *Bureau of Land Management Fire and Aviation Conference* when making your reservations. Reservations must be made before November 20, 2001 to receive the government group rate. A shuttle is available from the airport to the hotel for a cost of \$12 per person each way.

To assist in the meeting registration process and to prepare name tags for participants, State Offices are requested to submit a list of participants and speakers. Please send, no later than November 10th, the name, title, and office of all persons attending from your State to:

Wendell Peacock Arizona State Office 222 North Central Ave. Phoenix, AZ 85004-2203

or Wendell_Peacock@azso.az.blm.gov

If you have any questions about the conference or would like to submit additional agenda items, please contact Shari Shetler at 208-387-5700 or Vince Mazzier at 208-387-5477.

Signed by: Authenticated by:

Lee F. Englesby Pat Lewis

Acting Director Supervisory Mgmt. Asst.

Office of Fire and Aviation Office Services

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State Fire Management Officers